



Child Nutrition Weekly Update



In This Issue:

March 26, 2012

- ***Paid Lunch Equity Tool Training***
- ***2012-2013 Income Eligibility Guidelines*** 
- ***AP/IB Test Fee Program – Student Eligibility Form*** 
- ***2012-2013 Free and Reduced Price School Meal Application and Verification Forms Approval Procedures***
- ***School Grants for Healthy Kids***
- ***Healthy Breakfast 4 Kids Grant***
- ***Fuel Up to Play 60 Grant***
- ***Summer Feeding Options 2012***
- *****LAST CHANCE** Deadline to Submit FF&VP Applications for 2012-2013***
- *****REMINDER** Nutrient Analysis Due Soon***
- ***What's New on the Web?***
 - ▶ ***New! "Recalls" Page***
- ***2012 Seamless Summer Option Training***
- ***Weekly Q&A - Writing Recipes/Procedures for Condiments***
- ***Mark Your Calendar***

Paid Lunch Equity Tool Training

The State Agency has been notified by the USDA that the updated Paid Lunch Equity (PLE) tool will be released in the next week or so. The SFA may wish to delay meeting with school officials regarding meal price increases for the 12-13 SY until the final tool is available and has been reviewed/completed. The tool, once completed, should allow Child Nutrition Administrators to provide accurate information that would, in turn, allow the local board of education to make a well-informed decision about whether to raise paid lunch meal prices for the 2012-13 School Year.

In anticipation of the release, the Child Nutrition Services Section has established three training webinars to assist SFAs in understanding and completing the new PLE tool. The webinars are scheduled for:

Monday, April 2, 2012 from 1:30 to 3:00 PM

To register visit: <https://www1.gotomeeting.com/register/714903512>

Tuesday, April 3, 2012 from 10:00 to 11:30 AM

To register visit: <https://www1.gotomeeting.com/register/977663753>

Thursday, April 12, 2012 from 1:30 to 3:00 PM

To register visit: <https://www1.gotomeeting.com/register/640763905>

To register for the training webinar of your choice, click on the corresponding registration link or copy and paste the link into your web browser to access the appropriate online registration form.

The Section recommends that the SFA gather the following data, prior to participating in the webinar, in order to complete the process efficiently.

1. The total number of paid lunches served by price category for October 2010
2. The total number of paid lunches served by price category for October 2011
3. The total paid lunches served during the 2010-2011 SY

2012-13 Income Eligibility Guidelines

The Income Eligibility Guidelines (IEGs) for School Year 2012-2013 have been released. The IEGs are attached and available on the FNS public website at:

<http://www.fns.usda.gov/cnd/Governance/notices/iegs/IEGs.htm>.

The IEGs will be available on the Child Nutrition website by April 5, 2012.

 = **2012-13 ieg-fr.pdf**

 = **2012-13 ieg.pdf**

AP/IB Test Fee Program – Student Eligibility Form

Attached you will find the 2012 NCDPI AP-IB Test Fee Program Administration packet. Within the packet you will find the Student Eligibility Form #1 which is also titled the *2012 Information Release for Students Participating in the Free or Reduced-Price Lunch Program*. This is the only form that Child Nutrition Administrators should be asked to review/confirm.

The procedures are as follows:

1. The parent /guardian should sign the form letter to indicate their consent for the Child Nutrition Department to confirm their child's meal eligibility status.
2. Child Nutrition Administrators or a designee in the Child Nutrition Department should then use the information on the consent form to identify the student, confirm the student's meal benefits status, check the appropriate box (F = free, RP = Reduced Price, D = Denied).
3. Initial and date the form and return to the test coordinator. Of course, it is always wise to keep a copy for your files.

NOTE: No other form or roster is required.

If you have questions, please contact your regional consultant.

 = **ap-ib packet.pdf**

2012-2013 Free and Reduced Price School Meal Application and Verification Forms Approval Procedures

All School Food Authorities (SFA) are required to submit their 2012-2013 Free and Reduced Price School Meals Application and Verification Forms packet to the State Agency for approval prior to printing and distributing to households. Local Education Agencies (LEA), Charter Schools, Non-Public/Private schools and Residential Child Care Institutions (RCCI) with day students MUST complete the pre-approval process before the annual Agreement to operate the Federally-funded Child Nutrition programs may be approved. The template forms will be sent in a future edition of the Child Nutrition Weekly Update.

Training

Several webinars will be conducted on how to prepare the Free and Reduced Price School Meals Application and Verification forms packet for approval. In addition, the PowerPoint presentation used in the webinars will be posted to the Child Nutrition website to provide additional assistance, if needed, in completing the packet.

The following webinars have been scheduled:

Date: **March 27, 2012 (Tuesday)**

Time: **2:00 – 3:00 pm**

****Who should attend: Non-LEA Child Nutrition Administrators (Charters, Nonpublic/Private, RCCIs)**

TO REGISTER CLICK THE LINK BELOW or COPY AND PASTE THE LINK INTO YOUR WEB BROWSER:

<https://www1.gotomeeting.com/register/640517737>

Date: **March 28, 2012 (Wednesday)**

Time: **9:00 – 10:00 am**

****Who should attend: LEA Child Nutrition Administrators Using SCAN Applications**

TO REGISTER CLICK THE LINK BELOW or COPY AND PASTE THE LINK INTO YOUR WEB BROWSER:

<https://www1.gotomeeting.com/register/466799288>

Date: **March 29, 2012 (Thursday)**

Time: **2:00 – 3:00 pm**

****Who should attend: LEA Child Nutrition Administrators Using NON-SCAN Applications**

TO REGISTER CLICK THE LINK BELOW or COPY AND PASTE THE LINK INTO YOUR WEB BROWSER:

<https://www1.gotomeeting.com/register/978201472>

Date: **April 17, 2012 (Tuesday)**

Time: **10:00 – 11:00 am**

****Who should attend: Anyone**

TO REGISTER CLICK THE LINK BELOW or COPY AND PASTE THE LINK INTO YOUR WEB BROWSER:

<https://www1.gotomeeting.com/register/315332632>

School Grants for Healthy Kids

****IMPORTANT WEBINAR NOTICE****

Webinars for schools interested in applying for the **School Grants for Healthy Kids** grants are invited to attend a webinar to learn more about the available grant opportunities for 2012-2013 and receive tips for applying. Please register for the time best fitting your schedule. NOTE: Archived recordings will be posted following the live sessions.

Tues, Mar 27, 2012 - 3:00 to 4:00pm ET / 12:00 to 1:00pm PT

REGISTER AT: <https://www2.gotomeeting.com/register/558715834>



School Grants for Healthy Kids

APPLICATION DEADLINE: May 5, 2012.

Through partners such as Kellogg's and the Walmart Foundation, Action for Healthy Kids is pleased to release its School Grants for Healthy Kids opportunities

for the 2012-2013 school year. Over 500 schools will be awarded funds that will range from \$1,000 to \$5,000 (average \$2,000) with significant in-kind contributions from Action for Healthy Kids in the form of people, programs, and school nutrition expertise.

Several grants are being offered, each with a specific area of focus. You may select multiple program areas, but the average grant size will remain at \$2,000. We encourage you to please take a moment apply.

For more information and to apply visit:

www.actionforhealthykids.org/upcoming-events/grant-opportunities/school-grants-for-healthy.html

Healthy Breakfast 4 Kids Grant

This is a great opportunity to expand your existing breakfast in the classroom initiatives or to start a new breakfast in the program initiative if you have not already done so!

Healthy Breakfast 4 Kids Grant

APPLICATION DEADLINE: March 31, 2011



The Healthy Breakfast 4 Kids Grant Program combines the efforts of the Food Family Farming Foundation (F3) and the WalMart Foundation to provide 117, \$2500 equipment grants to rural high needs schools for the purpose of implementing universal breakfast in the classroom programs. Grant awardees will be able to order \$2500 worth of food service small wares or equipment for establishing universal breakfast programs.

For more information and to apply visit:

<http://www.foodfamilyfarming.org/html/grants.html>

Fuel Up to Play 60 Grant

Fuel Up to Play 60

APPLICATIONS DEADLINES: Feb 1, June 1, and Oct 1 each school year

Up to \$4,000 per year is available to any qualifying K-12 school enrolled in Fuel Up to Play 60. The competitive, nationwide funding program can help your school jumpstart and sustain healthy nutrition and physical activity improvements.



For information and to apply visit:

http://school.fueluptoplay60.com/funds/funds_for_futp60.php

Summer Feeding Options 2012

The purpose of any summer feeding program is to feed the students during the summer months when school is out. The objective for Child Nutrition Programs in regard to summer feeding: to “break even” by being reimbursed (with Federal dollars), to cover food and operating costs. Summer feeding is not a money-making venture for Child Nutrition Programs. It is a much needed service provided to the community.

The options for NC Schools for summer feeding include:

Summer Food Service Program (SFSP) is monitored by Cynthia Ervin, SFSP Coordinator with the NC Department of Health and Human Services. She can be contacted by phone at 919-707-5774, or e-mail at cynthia.ervin@dhhs.nc.gov or visit www.nutritionnc.com. Workshop and webinar training sessions are scheduled very soon, so please visit the website for more information.

Continuation of the NSLP 2012 is approved and monitored by the NCDPI CNS and is for feeding students enrolled in a “required” academic summer school - with a grade issued upon its completion - in order for the student to be promoted to the next grade level or to receive credits to graduate. Students pay according to their “status” as during the program year: free, reduced, or paid.

Seamless Summer Option (SSO), is approved and monitored by the NCDPI CNS and allows all students 18 years and younger to eat free of charge. The SSO operates under the same Federal Regulations as the NSLP. Schools wanting to participate in the SSO must apply individually via the online Child Nutrition Technology System and must be approved in advance to participate in the SSO. Schools participating in the SSO must be “area eligible”. This means that a school must be 50% or greater Free / Reduced (F/R) eligible based on enrollment for the current school year. Training webinars will be advertised through McKimmon Center and in the *CN Weekly Update* in early March.

If you have questions, please contact Janice Ezzell by phone at 910-833-6750 or by e-mail at Janice.ezzell@dpi.nc.gov

****LAST CHANCE** Deadline to Submit FF&VP Applications for 2012-2013**

For eligible elementary schools interested in applying to participate in the USDA Fresh Fruit and Vegetable Program (FF&VP) for SY 2012-2013, applications are due in the NCDPI Child Nutrition Services Section by **5:00 PM on Friday, March 30, 2012**. The NCDPI strongly recommends a traceable delivery source be used. Applications may be delivered to the NCDPI's physical location address (for example: FedEx or UPS), or mailed USPS to the NCDPI's mailing address, or hand delivered. (The FF&VP application packet was e-mailed on February 3, 2012 to Child Nutrition Directors as a SPECIAL EDITION CN Weekly Update and contains mailing information and addresses.) No faxed or e-mailed applications will be accepted because *original* signatures are required. No late applications will be accepted.

Contact Zoe McKay-Tucker at 919-807-3517 or by e-mail at zoe.mckaytucker@dpi.nc.gov with questions or concerns regarding the application. Thank you for your district's interest in applying!

****REMINDER** Nutrient Analysis Due Soon**



Please remember that your Nutrient Analysis for March menus is due to your SMI Consultant on **Monday, April 16, 2012**. If you have questions or need assistance please contact your Regional SMI Consultant.

What's New on the Web

New! RECALLS Page

The "Recalls" page has been completed for the Child Nutrition website. The page currently list four (4) primary web sources with information and instructions on recall notices of food and other products:

- Recalls.gov
- US Food and Drug Administration
- Foodsafety.gov
- USDA Food Safety and Inspection Service

The new page is accessible via the "Recalls" link in the Frequently Used Links section on the home page or the News & Events tab at the top of the page. The link to the new page is:

<http://childnutrition.ncpublicschools.gov/front-page/news-events/recalls>.

2012 Seamless Summer Option Training

NCDPI Child Nutrition Services is conducting several webinar trainings for NC School Food Authorities (SFA) that **anticipate** participating in the Seamless Summer Option (SSO) for the summer of 2012. Even if a SFA has attended a previous SSO training, the 2012 SSO training is **required** as well. Janice Ezzell, Training Coordinator for Child Nutrition Services, will be conducting the training. For your convenience, the SSO training is being offered through "GoToMeeting" webinar format. All that is needed to participate is a completed registration (in advance), a phone line, and a computer with internet access. Once registered, participants will be provided with the phone number and the website and login information to participate in the training. A total of six (6) GoToMeetings have been scheduled. Each webinar will be conducted using the same agenda and PowerPoint presentation. The dates and times are as follows:

Tuesday, April 10, 2012	9:00 A.M. – 10:00 A.M.
Thursday, April 12, 2012	2:00 P.M. – 3:00 P.M.
Wednesday, April 18, 2012	9:00 A.M. – 10:00 A.M.
Thursday, April 19, 2012	3:00 P.M. – 4:00 P.M.
Tuesday, April 24, 2012	9:00 A.M. – 10:00 A.M.

If you anticipate applying to participate in the SSO for the summer of 2012, a **Child Nutrition Administrator** must plan to participate in one of the required training webinars. Other Child Nutrition Staff and School Administrators may also participate in the training if they choose. The webinars are limited to 25 phone lines including the presenter. However, if your phone has a “speakerphone” with a mute option, multiple people can participate from one phone line providing the computer screen is visible to all.

Please complete the electronic registration form by going to the link below and selecting the webinar you wish to participate in:

<https://onece.ncsu.edu/search/publicCourseSearch.do?method=searchPAOnly&programAreaId=54369&showInternal=true>

Once you have registered, Ashley Schwed will send you a confirmation with the webinar link and phone number to participate. If you have questions after you submit your registration form, please contact Ashley at 919-515-8185 or at ashley_schwed@ncsu.edu

If you have general questions about the training, please contact Janice Ezzell at 910-833-6750 or via e-mail at Janice.ezzell@dpi.nc.gov and she will respond to your inquiry.

The NCDPI appreciates every School Food Authority’s interest in feeding students during the summer months. It is a great service to every community.

Weekly Q&A – Writing Recipes/Procedures for Condiments

QUESTION

Under SMI guidelines, how should recipes/procedures for condiments be written?

ANSWER

Condiments that are to be served and planned for each day in the menu cycle should have a separate recipe and/or written procedure that indicate how many individual packages or the designated serving size to be served for each student. It is best to have separate recipes/procedures for each type of condiment(s) to be served with the menu day ***unless the condiments are intended to be served together each time the menu item is selected by the student (example-carrots and ranch dressing) -which in this case the recipe/procedure could be written to include both items to be served together.***

Mark Your Calendar

March 2012	National Nutrition Month
March 30	Deadline for submitting FF&VP Application for 2012-13 SY
April 1	RCCI/Charter/Non-Public Self-Assessment Completed (File in SFA)
April 6.....	Good Friday (Holiday – State offices closed)
April 10 (Tuesday)	Monthly Claim for Reimbursement Due
April 15	Fresh Fruit & Vegetable Claim for Reimbursement Due
April 15 (for 2012)	Nutrient Analysis for March Menus Due
May 28	Memorial Day (Holiday – State offices closed)

TRAINING

March 27 (2:00 pm – 3:00 pm).....	2012-13 F&R School Meals Application & Verification Form Packet
March 28 (9:00 am – 10:00 am)	2012-13 F&R School Meals Application & Verification Form Packet
March 29 (2:00 pm – 3:00 pm).....	2012-13 F&R School Meals Application & Verification Form Packet
April 2 (1:30 pm – 3:00 pm).....	Paid Lunch Equity Tool
April 3 (10:00 am – 12:30 pm)	Paid Lunch Equity Tool
April 12 (1:30 pm – 3:00 pm)	Paid Lunch Equity Tool
April 10 (9:00 am – 10:00 am)	Seamless Summer Option
April 12 (2:00 pm – 3:00 pm)	Seamless Summer Option
April 17 (10:00 am – 11:00 am).....	2012-13 F&R School Meals Application & Verification Form Packet
April 18 (9:00 am – 10:00 am)	Seamless Summer Option
April 19 (3:00 pm – 4:00 pm)	Seamless Summer Option
April 24 (9:00 am – 10:00 am)	Seamless Summer Option
May 3 (2:00 pm – 3:00 pm)	Seamless Summer Option

**** REMEMBER** – Anytime the 10th falls on a weekend the actual due date for the claim for reimbursement is the next business day which is usually Monday. In the event that the following Monday is a holiday then the due date moves to the next business day. With that said, the CN Technology system is programmed to flag any reimbursement submitted after the 10th with the “10 day” error message (Error Code 1401). The NCDPI Child Nutrition section and the Claims section are fully aware of this and the Claims department will automatically override that error message for any claims submitted in this time period. **NOTE:** This also applies to the Fresh Fruit and Vegetable Program for which the claim for reimbursement is due on the 15th of each month.

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